



RUSHMOOR BOROUGH COUNCIL

CORPORATE GOVERNANCE, AUDIT AND STANDARDS COMMITTEE

*at the Council Offices, Farnborough on
Thursday, 26th May, 2022 at 7.30 pm
on the rising of the Induction Presentation*

**To:
Voting Members:**

Cllr P.J. Cullum (Chairman)
Cllr Jessica Auton (Vice-Chairman)

Cllr A. Adeola
Cllr M.S. Choudhary
Cllr K. Dibble
Cllr A.H. Gani
Cllr Christine Guinness
Cllr Sarah Spall
Cllr Nem Thapa
Cllr S. Trussler
Cllr Jacqui Vosper

Non-Voting Member:

Mr. T. Davies – Independent Member (Audit)

STANDING DEPUTIES

Cllr C.P. Grattan
Cllr Mara Makunura

Enquiries regarding this agenda should be referred to the Committee Administrator –
Kathy Godden, Democracy and Community,
Telephone: 01252 398829 Email: kathy.godden@rushmoor.gov.uk

A G E N D A

1. **MINUTES – (Pages 1 - 6)**

To confirm the Minutes of the Meeting held on 28th March, 2022 (copy attached).

2. **INTERNAL AUDIT OPINION 2021/22 – (Pages 7 - 22)**

To consider the Audit Manager's Report No. AUD2207 (copy attached) which sets out the Internal Audit Coverage, findings and performance for 2021/22 and presents the Audit Manager's overall assurance opinion on the adequacy and effectiveness of the Council's framework of governance, risk management and control (GRC) environment. The Report also covers the self-assessment carried out against the Public Sector Internal Audit Standards (PSIAS) and the progress on the Quality and Assurance Improvement Plan (QAIP) for the year.

3. **ANNUAL GOVERNANCE STATEMENT 2021/22 – (Pages 23 - 70)**

To consider the Audit Manager's Report No. AUD2208 (copy attached), which sets out the Annual Governance Statement 2021/22 for review and approval.

4. **INTERNAL AUDIT UPDATE – (Pages 71 - 88)**

To receive the Audit Manager's Report No. AUD2209 (copy attached) which provides an overview of the work carried out by Internal Audit in Q3 and Q4 of 2021/22 to date. The Report also provides an update on progress towards completing the Audit Plan for 2021/22, a schedule of work expected to be delivered in Q1 2022/23 and an update on the outstanding audit issues from Internal Audit reports covering 2019/20 and 2020/21 focusing on the high-risk issues.

5. **APPOINTMENTS – (Pages 89 - 106)**

(1) **Outside Bodies**

To consider the appointment of representatives to outside bodies. A list of those bodies on which the Council is represented, which includes details of proposed nominations for 2022/23, is attached.

(2) **Appointments and Appeals Panels**

To confirm that the Head of Democracy and Community is authorised to make appointments to the Appointments and Appeals Panels in accordance with the membership criteria set out in the Officer Employment Procedure Rules in the Constitution.

(3) **Licensing Sub-Committee**

To confirm the Members of the Licensing Sub-Committee for the 2022/23 Municipal Year on the basis of five Members (Proposed: 3 Con: 2 representatives of other groups).

(4) Licensing Sub-Committee (Alcohol and Entertainments)

To confirm that the Head of Democracy and Community is authorised to make appointments from the membership of the Corporate Governance, Audit and Standards Committee in accordance with the procedure agreed by the Committee at its meeting on 21st May, 2009 and detailed in the Licensing Sub-Committee (Alcohol and Entertainments) Hearings Protocol and Procedure.

(5) Licensing Sub-Committee (Taxis)

To confirm that the Head of Democracy and Community is authorised to make appointments from the membership of the Corporate Governance, Audit and Standards Committee in accordance with the procedure agreed by the Committee at its meeting on 27th June 2021 and detailed in the Licensing Sub-Committee (Taxis) Hearings Protocol and Procedure.

(6) Review of Mayoral Selection Criteria –

To nominate Members to support work to review the Mayoral Selection Criteria which is planned to take place during 2022/23.

(7) Constitution Working Group –

To appoint a cross-party Constitution Working Group for 2022/23. The appointments to be made on the basis of six Members including two Cabinet Members, the Chairman of the Corporate Governance, Audit and Standards Committee, and representatives of other groups.

PUBLIC PARTICIPATION AT MEETINGS

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Committee Administrator at the Council Offices, Farnborough by 5.00 pm two working days prior to the meeting.
